

October 20, 1993

PECFA UPDATE #2

DEAR PECFA CONSULTANTS:

Since the last PECFA UPDATE dated July 1, 1993 several issues either are not yet clear and/or are new issues at PECFA.

NINE (9) Specific site correspondence must have the PECFA Claim Number and/or DIGIT ZIP: the nine (9) digit zip code. The department continues to receive correspondence without the PECFA Claim #, the nine (9) digit zip, the five (5) digit zip, an address or even the city! The "PECFA UPDATE" dated July 1, 1993, requested the use of the nine (9) digit zip. The department may return correspondence, without comment, if the PECFA Claim # and/or the nine (9) digit zip does not accompany the correspondence.

PERMANENT The draft copy of ILHR 47 was reviewed by the Secretary's Office
RULE: and is currently at the legislature code committee for their review. The department hopes that passage will be during the fall session. The effective date is expected to be before January 1, 1994.

NON ELIGIBLE Claims containing clearly published non eligible costs submitted
COSTS: after ILHR 47 emergency rule's effective date may be returned to the claimant. When the claim is recalculated and resubmitted it will be placed at the back of the audit line. Interest costs incurred during the resubmittal period may not be reimbursed per ILHR 47.30(3). Eligible and non eligible costs are listed in ILHR 47.30 (1) & (2) respectfully.

BIDS: Commodity service bids must not contain non eligible costs. Costs that are not eligible for PECFA reimbursement [ILHR 47.30(2)] must be bid separately and not submitted for reimbursement.

The following documents must be submitted with the claim to provide a level of detail necessary to properly review the claim.

1. The copy of the bid specs (or detailed time & materials invoice) for costs claimed,
2. The company name, address & total bid cost of unsuccessful bidders,
3. The copy of the successful bid (or bid invoice or allocation for payment),

4. All change orders and
5. Proof of payment for any costs claimed.

INSURANCE A copy of the certificate of insurance for all environmental
CERTIFICATES: consultants who did work included in the claim,
shall be submitted with the PECFA claim. Submittal of insurance
certificates before or independent of a claim is unacceptable.

**PROOF
OF PAYMENT:** A copy of the front and back of the canceled check for the cost
incurred must accompany the claim as proof of payment for the costs
submitted for PECFA reimbursement.

PID'S: PID instruments (HNU, OVM, FID, etc.) will be reimbursable at a rate no
greater than \$75.00 per day.

SAFETY Personal protective safety equipment below OSHA Level B will
EQUIPMENT: not be reimbursed. Costs for Levels A and B
safety equipment must have clear justification accompanying the claim.
OSHA Levels C, D and E are considered by the department to be
personal items and not site specific. The department expects these
items to be a part of the firm's overhead costs.

HOME HEATING Currently the department is granting waivers of ILHR 47.33 (1)(a)
TANKS: Consulting firm selection (proposals) and ILHR 47.335 (3)
CONSIDERATION OF ALTERNATIVES for home heating tanks only!
These waiver requests must be site specific, code specific and in writing.
The department is not waiving ILHR 47.33 (1)(b) Commodity purchases
(bidding) at this time. ILHR 47 permanent rule proposes that home
heating tanks be exempt from proposals, bids and submittal of the
remedial alternatives.

REPORT The closure assessment and any applicable reports (investigation
SUBMITTAL: and/or remedial) should be retained by the
claimant or claim submitter and sent to DILHR only when the PECFA
claim is submitted. Reports submitted to DILHR without a Claim #, claim
or established file may be returned. Tank inventory form(s) and the
closure checklist shall continue to be sent to the department's Tank
Registration Unit no later than ten (10) days following the tank closure.

The staff hopes this update is helpful to you and your clients. Address comments and suggestions for future topics to the staff by letter.

Thank you,

The PECFA Staff

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